Worked example. Item numbers and national price limits from the NDIS Support Catalogue 2026-27 v1.1. rostery.com.au/tools/ndis-invoice-generator

[Your business name] 1

ABN XX XXX XXX XXX
[Street, suburb, state, postcode]
[accounts@yourbusiness.com.au] · [phone]

2 INVOICE

Invoice no. **INV-0042** 3
Date issued **14 Oct 2026**
Due **28 Oct 2026**

PARTICIPANT 5
[Participant name]
NDIS number 43X XXX XXX
[Street, suburb, state, postcode]

BILL TO (PLAN MANAGER) 4
[Plan manager name]
invoices@[plan manager]

DATE	START-FINISH	SUPPORT ITEM	DESCRIPTION	CLAIM TYPE	QTY	UNIT PRICE	AMOUNT
6 Oct 2026 6	9:00 am to 11:00 am	01_011_0107_1_1 7	Assistance With Self-Care Activities - Standard - Weekday Daytime	Direct	2	10 $73.58	**$147.16**
6 Oct 2026		01_011_0107_1_1	Provider travel: 30 min to the participant	TRAN 8	0.5	$73.58	**$36.79**
6 Oct 2026		01_799_0107_1_1	Provider travel - non-labour costs: 20 km at the agreed $0.99 a km	See note	9 19.8	$1.00	**$19.80**
10 Oct 2026	10:00 am to 1:00 pm	01_013_0107_1_1	Assistance With Self-Care Activities - Standard - Saturday	Direct	3	$103.54	**$310.62**
13 Oct 2026	9:00 am to 11:00 am	01_011_0107_1_1	Short notice cancellation: cancelled Fri 9 Oct, less than 7 days' notice, 100% of the agreed fee	CANC	2	$73.58	**$147.16**

11 **GST-free supply.** Supports on this invoice not marked * are GST-free NDIS supports under the GST-free Supply (National Disability Insurance Scheme Supports) Determination 2021.

See note: The Pricing Arrangements example names only the item for the kilometres line, not a claim type. Check the NDIA's current guidance, or ask the plan manager which they want.

GST-free supplies	$661.53
GST included	$0.00
Total	**$661.53**

PAYMENT BY EFT 12

Account name [Your business name] BSB [000-000] Account [00000000] Reference INV-0042

What each number shows

1 **Business name and ABN.** Plan managers need a valid ABN, or the ATO's Statement by a supplier if you're exempt from quoting one.

2 **Invoice or tax invoice.** The title is "Tax invoice" when a line is taxable. Every line here is GST-free.

3 **Invoice number and date issued.** A unique number, and a date after the last support on the invoice. Supports are claimed after they're delivered.

4 **Bill to.** Who pays depends on how the funding is managed. This participant is plan-managed, so the invoice goes to the plan manager.

5 **Participant.** Name, NDIS number (9 digits starting with 43) and address. One participant per invoice.

6 **One row per support per date.** Travel time and kilometres get their own rows, as the NDIA's travel example shows.

7 **Support item number.** From the NDIS Support Catalogue 2026-27, matched to the day and time of the support: weekday daytime on Tuesday, Saturday on Saturday.

8 **Claim type.** Blank or Direct for the support itself, TRAN for travel time on the same item, CANC for the short notice cancellation.

9 **Quantity.** Hours as a decimal, so 30 minutes is 0.5. For the $1.00 kilometres item the quantity is the dollar amount: 20 km at $0.99 is 19.8.

10 **Unit price.** At or below the national price limit for the item. For plan-managed and NDIA-managed funding the NDIA can't pay more than the limit.

11 **GST.** Every line is a GST-free NDIS support, so GST is $0.00, and the invoice names the Determination that makes them GST-free.

12 **Payment details.** Bank details and a reference, so the payment can be matched to this invoice.

Plan-managed participant in an MMM 1-3 area, so the national limits apply and travel time is capped at 30 minutes to the participant. Every price is the national limit in the NDIS Support Catalogue 2026-27 v1.1, which the NDIS Pricing Schedule 2026-27 makes the maximum for plan-managed and NDIA-managed funding. Travel and cancellation rules: NDIS Pricing Arrangements and Price Limits 2025-26 v1.1 (pp. 17, 21-26). General information, not tax or legal advice. Make your own invoice free at rostery.com.au/tools/ndis-invoice-generator.